# **Call to Order**

President Betty Comoford called the meeting to order at 1:08 p.m. at the Atlanta Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Betty Comoford, Patt Hopkins, Robin Smiley, and Brenda South

Board Members Absent (in alphabetical order):Donna Robillard

County Commissioner: David Wagner

Staff Members Present: Lori Haas —Director,

Others present: Randy Jones, contractor

# **Approval of Agenda**

**Robin Smiley made the motion accept as written agenda, Brenda South seconded. All in favor, motion carried.**

# **Approval of Bills**

**Brenda South made the motion to accept the bills. Patt Hopkins seconded. All in favor, motion carried.**

# **Minutes to Meeting**

**Patt Hopkins made the motion to accept the minutes from August 8, 2017. Robin Smiley**

**seconded. Brenda South abstains due to absence from August meeting. 3 yeas, motion carried.**

**Public Comment**

none

**Old Business**

We received 5 bids for the siding on the Hillman Branch from $14,960- $42,845. (see attachments). There were many variations from the different builders. The Board wanted time to look over the actual bids before giving out the job. The Board also decided to have the Director ask further questions from a couple of the contractors. It was decided to table this until September 18, 2017.

**Robin Smiley made the motion to hold a special meeting at 6:15 pm, September 18, 2017, at the Atlanta Branch concerning the bids for the Hillman Building. Patt Hopkins seconded. All in favor, motion carried.**

**New Business**

none

**Directors Report**

The Librarians reports:

Tina from Hillman reports: Good Afternoon. Our book sale is complete. We have collected $624 for the building fund.( Sales were down from last year.) Again, we sold books for $1 a bag. During the week of 8/14 we did one of our patron counts and averaged 78 patrons in our building per day. Our summer patrons are winding down and the kids are slowing down a bit. The meeting rooms are being reserved for fall. DHS using our facility for supervised visitation again so I have added a wooden rocking chair to our wish list! Rep Trison Cole held another office hour here with a few attending. We are hoping our siding project can get completed this year. Marie and I are looking forward to fall and training our new employee. Have a great day!

Wendy from Lewiston reports: Staring to slow down a little here as some of our patrons are still here and not returning to Florida as soon as they normally do. We are starting to weed through the nonfiction section. Coffee is going well, patrons make and take with them. They love the flavor choices. Janet is doing very well and I am enjoying her company and getting to know her more. We have 15 ladies signed up for a Fairy House on the 21st of September. A lot of book donations are coming in as everyone is cleaning and getting ready for fall.

Andrea from Atlanta reports: Things have slowed down somewhat. Sheila has been on vacation and returned on Monday. When school was having construction issues and was closed for a few days, Lori put on facebook we would have crafts out for the kids and a drawing for the kids that attended. The prize was a heavy equipment toy left over from summer reading program. Our neighbors across the street are having issues with kids in the Library parking lot at all hours of the night, and keeping them awake. They have walked over, talked to a mother, and also called the Sheriff's office. One of the trucks sitting over here running is very loud. Lori also called the Sheriff's office.

Voice over internet program, VoIP, was recommended by our technician as a way to save on our phone bill in a huge way. He provided the information comparing the Atlanta Branch where they have 2 lines from the phone company, costs of at least $129.00 to using the VoIP with cost of $48-$50 a month. There are many options to this such as transferring phone calls from one branch to another, an automated menu system to help send patrons to the correct branch, voice mail, etc. There are cost involved, approximately $717, to get started but those would be recouped in about 8 months. There was much discussion from the Board about the cost of this transformation, a new computer would need to be purchased as the dedicated phone server, new phones etc. The Director got Tom, our tech guy, on the phone to answer Board questions concerning this new technology.

**Patt Hopkins made the motion to give the Director permission to go with the VoIP phone system at all three branches as presented. Robin Smiley seconded. All voted nay, motion failed.**

**Brenda South made the motion to agree with the VoIP for all three branches with a limit of $1000 spent on set up. Patt Hopkins seconded. All in favor, motion carried.**

Tom also mentioned we need set up a schedule to rotate out the oldest and slowest computers at all the branches. He gave prices for replacement of $290 each, just for the tower, we already have monitors, keyboards, etc. The Director would like to see 2 per branch, three would be even better. The cost of $1740 for 2 new computers per branch or $2610 for 3 per branch. This was tabled until after the Hillman siding project is settled.

# **Next Meeting Scheduled**

The next regular meeting is scheduled for Tuesday, October 10, 2017 at Atlanta Branch at 1p.m.

**Special Meeting Scheduled**

Special meeting called for 6:15 pm, September 18, 2017 to make determination on Hillman building.

**Adjournment**

**Motion made by Brenda South to adjourn, at 2:30pm. Patt Hopkins seconded. All in favor, motion carried.**

Respectfully submitted,

Robin Smiley

accepted 11-14-2017